

Environmental Management and Training, LLC.

a Knowledge Transfer enterprise™

P.O. Box 152239
Cape Coral, FL 33915

Route to:

***A Practical 2-day Course on
Environmental Regulations and
Compliance***

**March 22-23, 2010, Las Vegas, NV
June 24-25, 2010, Virginia Beach, VA
July 26-27, 2010 Fort Myers, FL
October 4-5, 2010, Las Vegas, NV**

**Environmental Regulations and Compliance
Course**

**A practical two-day seminar on
how to comply with environmental regulations**

**March 22-23, 2010 in Las Vegas, NV
June 24-25, 2010 in Virginia Beach, Virginia
July 26-27, 2010 in Fort Myers, Florida
October 4-5, 2010 in Las Vegas, Nevada**

Call 1-360-490-6828 to register

The Environmental Protection Agency (EPA) conducts about 21,000 regional inspections each year and assesses administrative, civil and criminal penalties. In one recent year, the penalties totaled more than \$228 million and over 320 criminal charges were filed against individuals and corporations by EPA, the FBI and the Department of Justice.

In October 1998, EPA imposed the largest civil penalty ever on several corporations totaling \$87 million.

This seminar is designed to provide you with:

- **A proactive, practical and cost-effective approach to environmental compliance**
- **An excellent refresher and overview of major federal environmental regulations**
- **A practical understanding of environmental requirements**
- **Specific management tools for environmental compliance**
- **Case studies based on instructors' actual real-world experience**

Day One (8:30 am - 5:00 pm)

Regulatory Overview

This session will provide you with an overview of the key federal environmental statutes and the inter-relationship among them. You will learn how Congress and EPA formulate environmental laws and regulations. You will also learn about the roles of the legislature, the regulators, the regulated communities, citizens and public interest groups:

- Federal, state and local agency interaction
- Latest development and emerging trends
- Federal Rulemaking process
- Organizational structure of the US EPA
- How to work effectively with agencies
- Overview of major regulations
- General enforcement issues
- Public participation
- Status of reauthorization

Clean Water Act

This is by far the most comprehensive environmental statute ever enacted by Congress. It has been time tested in courts and is rigorously enforced by EPA. You will learn the following key elements of the Act:

- The NPDES permitting process
- How to get a mixing zone for your discharge
- Definition of "navigable waters" of the US
- New source performance standards
- Implications of Discharge Monitoring Reports
- Water quality criteria and standards
- Technology based effluent limitations
- Pretreatment standards and POTW
- Anti-backsliding and non-degradation
- Strategy on dealing with citizen law suits
- Best management practices
- Stormwater management plans
- Spill Prevention and Control Countermeasures
- Clean Water Act enforcement

Noon - 1:00 pm Luncheon

Clean Air Act

Learn how the Clean Air Act Amendments of 1990 unify local and state air regulations. You will find out how the CAA affect your permitting requirements through the Title V operating permits. You will also learn about the new accidental release prevention program (Risk Management Plan) mandated under Section 112 (r) of the Act.

Specifically, this session will discuss the meaning of:

- National ambient air quality standards
- State implementation plans
- Attainment and nonattainment areas
- Title V operating permit requirements
- How to maintain maximum operational flexibility
- National emission standards for hazardous air pollutants
- New source performance standards
- Prevention of Significant Deterioration requirements
- Key elements of the Risk Management Plan
- How the Clean Air Act is enforced

Emergency Planning and Spills Reporting

Congress passed the Emergency Planning and Community Right to Know Act as a result of a chemical accident that killed several thousand persons in India. You will learn how this and other reporting requirements affect your operation and what you need to do to comply with its requirements.

This session covers:

- Community Right to Know requirements
- Planning threshold quantities
- The list of lists
- Tier I and Tier II reporting
- Reportable quantities and reporting requirements
- What to do during and after a spill
- Toxic release inventory (Form R)
- How EPCRA is enforced

Day Two (8:30 am - 5:00 pm)

Hazardous Wastes Management and Superfund

The Resource Conservation and Recovery Act (RCRA) is a stringent "cradle-to-grave" management program that governs all aspects of your hazardous waste activities. The Superfund program (CERCLA) takes it beyond the grave! It holds generators eternally liable for their hazardous wastes disposal practices retroactively. This session will discuss the RCRA rules and regulations and the implications on Superfund. You will learn about:

- How to identify and manage hazardous wastes
- Accumulation, storage and handling requirements
- How to manage satellite accumulation point
- Manifests preparation and recordkeeping
- Key elements of a RCRA contingency plan
- Selecting TSDFs and transporters
- Land disposal restrictions
- Superfund's joint, several and strict liability
- The meaning of Potentially Responsible Party (PRP)
- How to negotiate an equitable settlement with EPA
- The National Contingency Plan and cleanup process
- How EPA's Superfund mandate affect you as the PRP
- Implications on property acquisitions
- EPA's lender's liability policy
- How RCRA and CERCLA are enforced

Noon - 1:00 pm (Luncheon)

Inspections, Enforcement and Liability

You will learn practical ways to minimize your liability and what to do before, during and after an inspection. You will receive copies of EPA's various Inspection Manuals on a CD-ROM. This session covers:

- EPA's multi-media inspections
- Why EPA conducts inspections
- How to prepare for an agency inspection
- How to conduct yourself in the opening and closing conferences with the inspector
- Your rights during an inspection
- When should you contact your attorney
- Different types of inspection
- EPA's enforcement and penalty policy
- How to negotiate penalties and fines
- What to do with Consent Decrees and deadlines
- How to avoid criminal prosecution
- Ways to manage your staff to ensure compliance

Environmental Management Systems and Auditing

A good Environmental Management System (EMS) can be a very useful tool for ensuring environmental compliance.

In this session you will learn:

- The key elements of a cost-effective environmental management system
- Management audit vs. compliance audit
- How to develop an "internal early warning system"
- The pros and cons of environmental audits
- Practical ways of protecting your audit information
- What questions to ask during an audit and how to ask them
- EPA's Audit and self-disclosure Policy
- US Department of Justice Guidelines for Prosecution
- EPA's internal policy on investigative discretion
- Practical ideas on staying in compliance

Your Seminar Instructor

Norman S. Wei will share his 34 years of practical hands-on environmental experience with you - including 9 years as the senior corporate environmental manager for a Fortune 500 company with 15 manufacturing facilities worldwide. You will benefit from his in depth and first-hand working knowledge of all the major environmental regulations covered in this seminar. For example, you will learn how he played a key role in resolving a major citizen lawsuit under the Clean Water Act. Norman has a Masters Degree in Environmental Engineering and he serves on the Environmental Advisory Boards of the *Business and Legal Reports* and *Pollution Engineering*.

He is also a contributing editor to *Pollution Engineering Magazine* and he writes an environmental blog on current issues at <http://normanswei.wordpress.com>.

Join your colleagues from these organizations (partial list) who have attended Norman's practical seminars:

Lyondell Chemical	ARCO
Polaris Industries	E.I. DuPont
U.S. Gypsum	Jabil Circuit
Orcon Corp.	NASA
Boeing	West Liberty Foods
Boise Cascade	Parker Hannifin
H.J. Heinz	Sterling Chemicals
Potlatch Corp	Warner-Lambert
Smith International	Star-Kist Foods
Eastman Kodak	Titanium Metals
Louisiana-Pacific	Viasystems Puerto Rico
3M Company	Federal Mogul
Gencorp Aerojet	Phelps Dodge
Owens Corning	Norton Company
Warren Distribution	Heil Environmental
Exxon-Mobil Oil	Conrail
Johnson Controls	US Mint
Tri-Valley Growers	Solectron Corp
Allied Signal	FAA
MEMC Electronics	Panasonic
General Motors	U.S. Army
Shell Oil USA	NCIS
U.S. Filter	Nabor Drilling
Clorox Services	Kelly Paper Company
Golden State Foods	Occidental Petroleum
Kraft Foods	Smith International
Tyson Foods	MWH Group
Schlage	US Air Force
Environ International	DuPont Displays
IDEC Pharmaceuticals	Cymer Inc.
Rohm and Hass	Superconductor
Ohi America	Keebler Company
Danone Group	Platex Products

And here is what some of them say about our seminars:

"Very good instructor; gave me very valuable information. Norman Wei has the requisite knowledge and the ability to present - a powerful combination."

"This seminar is the best I have ever attended. It is a must for anyone from the CEO of a company to the environmental tech out in the trenches. Great job!"

"Everyone took away some practical knowledge of how the environment and regulations regarding it impact our business. Your expertise came through loud and clear"

"Excellent review/refresher. I really appreciated the incorporation of OSHA regulations where applicable."

"All topics were clear and understanding. A lot of seminars or speakers at seminars go right over your head. This one was very good."

"This seminar helped me get a lot of helpful information to use on an on-going process to make my job easier."

"Detailed information and manual provided are fantastic."

Call (360) 490-6828 to register

☎ toll free 1-877-EPA-LAWS ☎ eFax: 1-360-233-1334

✉ Email: register@proactenv.com

✉ Mail or ☎ fax 360-233-1334 this registration form with payment or credit card information to Environmental Management and Training, LLC., P.O. Box 152239, Cape Coral, FL 33915. We also accept Purchase Orders.

Registration Fee: \$895 per person. Fee includes course material, certificate, CD-ROM, and coffee/refreshments on both days. Payable before start of session.

Group discount rate of \$800 per person applies if two or more persons from the same organization attend.

March 22-23 and October 4-5, 2010 in Las Vegas, Nevada. This seminar is at the Orleans Hotel and Casino at 4500 W. Tropicana Ave., Las Vegas, NV 89103. A block of rooms at the nightly rate of \$40 plus tax has been set aside for our attendees. Please call the hotel directly at 1-800-675-3267 for reservation. Mention "Environmental Management and Training" to get this special low rate.

June 24-25, 2010 in Virginia Beach, Virginia. This seminar is at the Ramada Inn on the Beach located at 615 Atlantic Avenue, Virginia Beach VA 23451. It is right on the beach with all rooms facing the ocean. Please call the hotel directly at 1-757-425-7800 for reservation. A block of rooms at the nightly rate of \$159 has been set aside for our attendees. Mention "Environmental Management and Training" to get this special low rate.

July 26-27, 2010 in Fort Myers, Florida. This seminar is being held at the Hampton Inn Airport Hotel located at 9241 Market Place Rd., Fort Myers, Florida 33912. Please contact the hotel directly at 239-768-2525 if you need sleep room reservations. The hotel offers free shuttle service to and from the Fort Myers (Southwest Florida International) Airport. We have set aside a block of room at the special rate of \$80 plus tax for our seminar attendees. Mention the reservation code "81446644" or tell the hotel you are attending the "Environmental Management Training Group" seminar. Our seminar starts at 8:30 am and ends at 5:00 pm on both days.

Check for \$ _____ enclosed. (Make check payable to Environmental Management and Training, LLC.)

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Tel: _____ email: _____

Cancellation Policy. Fees are payable prior to the start of the session. Registration fees are refundable (less 20% cancellation fee) if cancelled 5 business days or more before the seminar date. The registration fees can be applied towards future seminars. Substitutions are permitted. Absolutely no refunds for no shows. In the unlikely event of course cancellation, our entire liability shall be limited to refund of all registration fees.

Certificate of Completion, Course Manual and CD-ROM.

You will receive a Certificate of Completion and a 400-page PDF document written in plain English that is both printable and searchable on a CD-ROM. Excellent material for future reference. The CD also contains over 250 files of key EPA policies, guidance documents, and numerous practical environmental compliance tools

What you will gain at this seminar...

This is a truly **practical** course. Your instructor will share with you his actual **industry experience**. You will learn from specific case studies and your instructor's practical insights. For example,

- You will be updated on the basic requirements of major federal environmental regulations.
- You will discover ways to minimize your own liability.
- You will network with other professionals.
- You will learn how to use the chemical list of lists.
- You will learn how to handle an agency inspection.
- You will find out how to conduct an environmental audit in a cost-effective manner.
- You will be able to develop an "early warning system".
- You will get practical tips on compliance... and much much more.

You should attend this seminar if ...

You have environmental compliance responsibilities and/or hold the following positions:

Plant manager	Environmental manager
Consultant	Environmental coordinator
Plant engineer	Environmental attorney
Maintenance engineer	Corporate auditor
Operations manager	General Manager
Risk manager	Health and safety manager

If you can't come to us, we can come to you. Our **in-house seminars** can be tailored to your company's specific training needs. We can do four in-house courses for you:

- One day RCRA compliance/refresher
- One-day ISO 14001 EMS
- One day Environmental Management Systems
- One-day Superfund course
- One or Two-day Environmental Compliance

If you have 5 or more employees at a single location, we can come to you with an in-house training program specifically tailored to your compliance needs. Call us at 1-877-EPA-LAWS toll free or email us at inhouse@proactenv.com for more details.

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